
Car Teen Instructor Led Live Virtual Classroom

Car Teen Syllabus

Part 1: Course Information

Instructor Information

Instructor: *Mike McGinley, Steve Trimble, Christina Monroe

Office: *Katy, TX

Office Hours: *8:00 a.m. – 5:00 p.m. CT

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Course Description

* Car Teen will offer the 32-hour classroom requirement of Texas Teenage Driver Education through an Instructor Led **Live** Virtual Classroom. A Virtual **Live** classroom is a digital replica of a traditional classroom. The instructors teach, and the participants learn in real-time, face-to-face, but via internet-enabled technology devices. The classroom staple – whiteboard – remains intact. Discussions happen in real-time. Tests are given and taken with reports available shortly after the class session.

Prerequisite to get Learner permit from Department of Public Safety (DPS)

- Application Notarized
- DE-964-given by Car Teen after Day 1, 2, & 3 of class (6 hours total)
- Texas Residency Affidavit with two items to verify residency.
- Your original birth certificate or a certified copy, or a passport or green card.
- Proof of School enrollment-call school attendance office (VOE).
- Your social security card-Original.
- Parent or notarized application.
- Cash or check for Permit issuance by DPS.

Textbook & Course Materials

Required Text

- McGraw Hill- Responsible Driving Digital Textbook 2016- provided by Car Teen.

Other Readings

- Texas Drivers Handbook PDF – provided by Car Teen.

Course Requirements

- Internet connection (DSL, LAN, or cable connection desirable)

Note: The Live Virtual Classroom is a **digital replica of a traditional classroom** and as such students must be seated at one location during classes. The course **requires** the use of the following:

- **Desktop, Laptop or Notebook-** Mobile devices such as Smart Phones or I-Phones are not permitted due to Live Virtual Classroom environment.
- **Pointing device** such as a mouse
- Hardware be equipped with **speakers or headset, Web Camera and microphone.**

Windows

- 1.4GHz Intel® Pentium® 4 or faster processor (or equivalent) for Windows 7 or Windows 8, Windows10;
- 2GHz Pentium 4 or faster processor (or equivalent) for Windows 7, Windows 8, Windows10;
- 512MB of RAM (1GB recommended) for Windows 7 or Windows 8, Windows10;
- Google Chrome 49 or above; Mozilla Firefox 45 or above; (available via free download) <https://www.google.com/chrome/> Or <https://www.mozilla.org/en-US/firefox/new/>
Adobe Flash Player (Available via Free download) <https://get.adobe.com/flashplayer>

Mac OS

- 1.83GHz Intel Core™ Duo or faster processor
- 512MB of RAM (1GB recommended)
- Mac OS X, 10.5, 10.6, 10.7, 10.8, 10.9, 10.10 or above
- Google Chrome 49 or above; Mozilla Firefox 45 or above (available via free download) <https://www.google.com/chrome/> Or <https://www.mozilla.org/en-US/firefox/new/>

- Adobe Flash Player (Available via Free download)
<https://get.adobe.com/flashplayer>

Linux

- Ubuntu 10.04, 11.04 or latest; Red Hat Enterprise Linux 6
- 1.4GHz Intel® Pentium® 4 or faster processor
- 512MB of RAM (1GB recommended)
- Google Chrome 49 or above; Mozilla Firefox 45 or above
<https://www.google.com/chrome/> Or <https://www.mozilla.org/en-US/firefox/new/>

Chrome OS

- Chrome Book

Course Structure

* 16 classes in two-hour sessions each for a total of 32 hours. One 10-minute Break will be given per class session.

Online Resources

- Access to McGraw Hill ConnectEd- provided by Car Teen.
- Access to Car Teen Virtual Classroom- provided by Car Teen.

Part 2: Student Learning Outcomes

- Lay a foundation to becoming a good driver by learning the What, How and Why about Driving.
- Reduce Driving Risks by learning how to manage visibility, time, space and road conditions.
- Know how attitude states and social issues can impact driving.

You will meet the objectives listed above through a combination of the following activities in this course:

- Attend all 16 classes.
- Complete all assignments and pass tests.
- Participate through all the classes by completing reading and written assignments along with being an active participant in class discussions.

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Part 3: Topic Outline/Schedule

- **Pre-Course work:** Complete the 85 Study and Review Questions from the Texas Driver Handbook Appendix C provided by Car Teen
- **Day 01 to Day 03: Traffic Laws and Learners Permit Test Preparation**
 - Introduction
 - Texas Driver Handbook
 - License to Drive
 - Right-of-Way
 - Administrative and Traffic Laws
 - Signs, Signals, and Markings
- **Day 04: Driver Preparation**
 - Chapter 4- Systems and Checks Prior to Driving
 - Chapter 5- Basic Control Tasks
- **Day 05: Vehicle Movements**
 - Chapter 6- Basic Maneuvers
- **Day 06: Driver Readiness**
 - Chapter 17- Psychological and Social Readiness
- **Day 07: Risk Reduction**
 - Chapter 7 Searching and Giving Meaning
 - Chapter 8 Options and Responses
- **Day 08: Environmental Factors**
 - Chapter 9 Environments and Traffic Settings
 - Chapter 11 Sharing the Roadway with Others
- **Day 09: Distractions**
 - Chapter 10 Intersections
 - Chapter 12 Vehicle Movement
- **Day 10 – 12: Drug and Alcohol Driver Awareness Program**
 - Session 1- Texas Laws Relating to Alcohol and Drugs
 - Session 2- How Alcohol and Drugs affect Our Society, Our

bodies and Our Driving

- Session 3- How Alcohol and Drugs may affect Driver Attitude, Behavior and Performance
- **Day 13: Adverse Conditions**
 - Chapter 13 Light and Weather Conditions
 - Chapter 14 Environmental Challenges
 - Chapter 15 Vehicular Emergencies
- **Day 14: Vehicle Requirements**
 - Chapter 19 Vehicle Readiness
- **Day 15: Consumer Responsibility**
 - Supplemental reading and complete the Insurance chart
 - Traffic stop interaction between motorists and law enforcement
 - Child Passenger Safety Seat Systems
- **Day 16: Personal Responsibility**
 - Chapter 1 Driving and Mobility
 - COMPREHENSIVE EXAM

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Part 4: Grading Policy

Graded Course Activities

Progress standards must meet the requirements of the current rules adopted by the Texas Department of Licensing & Regulation (TDLR). Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests; 2) assignments; and 3) comprehensive examinations of knowledge and skills.

Complete Assignments

All assignments for this course will be submitted electronically through McGraw Hill ConnectEd provided by Car Teen unless otherwise noted by the Instructor. Assignments must be submitted by the given deadline or special permission must be requested from instructor *before the due date*. Otherwise, any assignments submitted later than the due date for the assignments will be assigned a grade with 10% less of a score for every day late.

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Part 5: Course Policies

Attend Class

A full hour of absence is charged to the student when he/she does not attend the full 55 minutes of instruction during a 60-minute period. If a student is absent in excess of 10 classroom hours, parent must contact Car Teen to discuss other arrangements. Make-up day(s) must correspond to the scheduled day(s) missed and completed within a six-month period.

Failure to complete the entire course will result in the cancellation of your permit. You must attend 32 hours in the classroom.

Participate

A participation grade can be given reflecting the student's engagement with the Instructor and other students.

Rules of Operation and Conduct

A student or prospective student may be dismissed or barred from the school for tardiness; drunkenness or obvious signs of drug use; rude, vulgar or disruptive behavior; smoking or using tobacco products; using a cell phone during class or in the car; or being otherwise inattentive (sleeping, texting, reading, etc.). Students terminated for violating rules of conduct may be readmitted at the discretion of the school Director or Associate Director.

Specific Rules regarding the Live Virtual Classroom:

- Student must be seated and visible via Web Camera entire class time except breaks.
 - If student absolutely need to leave for a short time during the class:
 - Student must use Raise Hand Function to gain Instructor attention.
 - Once recognized the student must send a Classroom text to Instructor and gain text approval. When the student returns, the

student will Text the Instructor when they return. Time stamps are given on all texts.

- NOTE: Any excuse from class can be no longer than five minutes or the student will need to make up the hour in another class at the same time.

Digital Curriculum materials such as Digital Books, Study Guides or other materials that require a proper check in and check out process, must be returned within a specified time frame. Late return or unauthorized marking/writing on digital materials may result in a financial penalty to the student.

